

# ANNOUNCEMENTS

Week of May 27th

*Enjoy the long weekend!*



## 61ST ALPHEUS SMITH LECTURE WITH DR. ANNE L'HUILLIER

PROFESSOR, DIVISION OF ATOMIC PHYSICS,  
LUND UNIVERSITY  
NOBEL LAUREATE, PHYSICS 2023

THE FAWCETT CENTER,  
CONFERENCE THEATER  
*Open to the public!*

August 16th, 2024  
7:30 PM

MORE AT PHYSICS.OSU.EDU

The **61st Alpheus Smith Lecture** with Nobel Laureate, Anne L'Huillier, will take place at the **Fawcett Center** on **Friday, August 16th, at 7:30 pm!** More information at [this link](#).



photo: John Beacom

### Upcoming Events

**May 27th-** Memorial Day Holiday

### Full Department

#### Calling News from ASCTech

ASCTech would like to share an update regarding the OTDI Skype for Business transition to Microsoft Teams Calling

project.

Microsoft Teams Calling will be replacing our Skype for Business phone system at The Ohio State University. Your department is scheduled to begin moving to Teams Calling on **Friday, June 21**. Teams Calling is the solution to keep us connected regardless of where we work. Stay tuned for additional communications regarding the migration of your phone number from Skype for Business to Teams Calling.

Training resources for Microsoft Teams are available through the [Administrative Resource Center \(ARC\)](#). There is also an in-depth [previously recorded live training](#) that addresses the specific changes coming as part of the university move from Skype to Teams calling.

If you have any questions or concerns regarding the Microsoft Teams Calling implementation, please contact your **local IT support** or you can always reach out to the **IT Service Desk** by calling [614-688-4357](tel:614-688-4357) (HELP), emailing [servicedesk@osu.edu](mailto:servicedesk@osu.edu), or using [Self Service](#).

Earlier this month, the Aurora Borealis was visible all over the country, even as far south as Arizona! The following video, provided by Professor Klaus Honscheid, shows a time lapse video from the all sky camera at Kitt Peak Observatory. Enjoy!

[Aurora\\_051124.mp4 \(sharepoint.com\)](#)

### **Graduate Students**

Announcing the annual Physics Graduate DeMartini Senior Poster Competition to take place in the PRB Atrium on Tuesday 5/28 2-3:30 pm; Thursday 5/30 3-4:30 pm; Monday 6/3 1:30-2:30. To register, please email Kris Dunlap at [Dunlap.151@osu.edu](mailto:Dunlap.151@osu.edu) your intention to participate by Wednesday May 22<sup>nd</sup> at 8am. Please include the research area, your advisor name and the title of your poster.

## **Summer term graduation details and deadlines**

Deadlines:

May 24th - submit application to graduate on [GRADFORMS](#)

July 12th - examinations and reports due if you want to walk in the August 4th commencement

August 15th - last day of employment

Students applying to graduate this summer will be sent an invitations for a Zoom open office hour to go over the deadlines for the final semester including going over individual timelines for attending students. The Zoom office hour will be held on Thursday, June 9<sup>th</sup> at 1:30 pm.

## **Thesis timeline and process**

### **Before final semester**

Check your earned credit hours and verify that you will have 80 credit hours when you complete your final semester. Discuss with Advisor when to schedule PhD exam. You must be enrolled for the term you will finish your degree.

**Before the start of the term and no later than the 2nd Friday after the term starts**

Submit your Application to Graduate in [GRADFORMS](#).

### **First Weeks of the Term**

Set and confirm PhD Oral Exam date with advisor and your other 3 committee members.

### **At least 3 weeks before date of PhD Oral Exam**

Schedule room in Physics Research Building\* and submit "Application for Final Exam" form on [GRADFORMS](#).  
Send advisor and committee members your thesis draft.

### **No later than 14 days before PhD Oral Exam date**

Monitor your approvals for your "Application for Final Exam" form on [gradforms.osu.edu](http://gradforms.osu.edu) on the history tab. Status Pending means department approvals needed. Pending-GS means all department approvals received and pending Graduate School approval. Pending GS will be the status on your form until a few days before your oral defense date. The exam location will be needed to complete the "Application for Final Exam" form.

Undergo dissertation format check by/at the Graduate School. See <https://gradsch.osu.edu/format-review-and-submission> for more information. Starting November 2020, students will need to send an e-mail, including their full name and University ID number, to [grad-schoolgraduationservices@osu.edu](mailto:grad-schoolgraduationservices@osu.edu) to request the format check. The Graduate School will respond by sending the student a link via which they may upload their document for review.

### **Approximately 7 days before PhD Oral Exam date**

Deliver copy of dissertation to Graduate Faculty Representative.

Check logistics of exam including room, projector, \*zoom or other video application for any members participating remotely. \* ([See PDF for using Zoom for oral defense.](#))

### **Day of PhD Oral Exam**

Deliver your defense. (Total exam period including deliberation by committee is at most 2 hours.)

### **Day After PhD Oral Exam**

Verify all committee members recorded their approval on your "Report on Final Examination" form on [gradforms.osu.edu](http://gradforms.osu.edu) under the History tab. Monitor for associated deadlines for current semester graduation or End of Semester (EOS) option.

Make revisions to written thesis as specified by committee and submit to advisor.

### **Before deadline to submit final dissertation**

Create new registration for [Ohio Link here](#). You must use your [name.#@buckeyemail.osu.edu](mailto:name.#@buckeyemail.osu.edu) as your email address as no other email will work. After receiving a password via email, you can reset your password and log in to your account.

### **Deadline 8 AM for last business day of current semester graduation OR the End of Semester (EOS) option.**

To upload your thesis on [OhioLink](#) according to the associated deadlines for current semester graduation or End of Semester (EOS) options, from their right menu select Electronic Thesis Dissertation Center (ETD) and you log on their search page for dissertations. At the top right of the page, click "*Submit your Thesis or Dissertation*" text and then "*Go to ETD Submission Site*" link on that page and that finally takes you to the login page. Please note that multiple parts, such as the abstract, must be uploaded individually and checked for formatting. Also, you must enter your committee names, key words for search results, and select information about copyright and publication which will take 15-45 min if you check all your information.

If you will be transferring to a Post Doc or Research Staff position, please discuss with your advisor by the midpoint of a semester. We are required to start all hiring and transfers in Workday at least 6 weeks before the start of the next term. If you delay your request to later in the semester, your start date will need to be moved forward accordingly to allow time for approvals and processing.

\*email [moloney.38@osu.edu](mailto:moloney.38@osu.edu) with the following details:

- date and time of Oral Exam
- 2 preferred conference rooms, in case one is already booked

### **Other important details**

Your post candidacy period only lasts for 5 years and you can only extend it only by 1 semester by filing a Committee and Examination Petition on [gradforms.osu.edu](http://gradforms.osu.edu) BEFORE the end of the semester your candidacy expires. Check your General Info tab in SIS under “Student Groups” to note the date of your exam.

On your Application to Graduate, please do NOT check the box “EOS” for end of semester even if you know for sure you won’t be defending by the mid semester deadline as this can cause problems if you check it and you do end up defending before the semester deadline to have your degree awarded for the current term. If you will schedule AFTER the mid semester deadline the system will automatically switch you over to “EOS” for End of Semester as your graduation option so you don’t need to do anything to select that as an option. Your form to schedule your PhD thesis defense exam (Application for Final Exam) is also online on [gradforms.osu.edu](http://gradforms.osu.edu) and it is required to be APPROVED by ALL committee members at least 2 weeks (14 calendar days) before the date of your oral defense therefore you need to submit your thesis draft to your committee 3 weeks (19-21 days) BEFORE your oral defense or 1 week (5 to 7 days) before the 14 day approval deadline for the Application for Final Exam. These milestone deadlines are included in the attachments and on the Physics grad webpage about final semester and thesis exam for easier tracking.

Physics graduate page for “PhD Exam and Thesis Info”

<https://physics.osu.edu/current-physics-graduate-students/current-students/phd-exam-and-thesis-info-final-semester>

## **Graduate Travel Funding Requests**

### Graduate Travel Funding Requests

As a result of several donations in support of graduate student research and development, the Physics Department is able to offer some funding to help Physics graduate students to present at conferences, workshops, and colloquia. Much more limited travel funding may be available if a presentation will not be given. Here is some more information about criteria to be used to determine funding awards:

- Students are eligible to ask for a donor sponsored travel award once in a 12 month period.
- Preference will be given to students who have no other options for funding, or who are able to secure matching funds from other sources.
- Due to limited funding, requests for Dept. funding greater than \$1500 will need extra justification.
- Travel funding requests must be submitted at least 1 month prior to and no sooner than 1 year before the initial date of travel.
- Students may not receive travel funding more than once per year.
- Recipients of travel funding will be expected to write a thank you note to the donor, including some information about how the funding helped / will help their career.

- At one Donor's request, preference may be given to students doing research in theoretical or experimental condensed matter research, but travel funding requests from graduate students working in all research areas will be considered.

## File

### [Form Grad Student Travel Request](#) 23.79 KB

Submit your request via email to me as Physics Graduate Studies Chair with copy to Kris Dunlap ([dunlap.151@osu.edu](mailto:dunlap.151@osu.edu)), Crystal Moloney ([maloney.38@osu.edu](mailto:maloney.38@osu.edu)), and Bob Concitis ([concitis.1@osu.edu](mailto:concitis.1@osu.edu)), and put as the subject "Travel Funding Request from [your name] for [initial date of travel]".

Fill out the attached .docx file above with the information requested below and attach to the email:

- (1) Your Name, year you started in the OSU grad program, primary research area, and name of your advisor
- (2) the dates and location and of the conference, workshop, colloquium, or other event
- (3) The tentative title of your presentation
- (4) A brief statement about how attendance will advance your research or professional development
- (5) Confirmation that you have requested or been accepted to present a talk or poster. If the presentation has not yet been accepted, provide an estimated date that acceptance will be confirmed.
- (6) The amount requested from Physics travel funds. Requests over \$2000 needs additional justification.
- (7) The amount of funds from other sources (if available) for attendance, and the origin of the other sources (name of travel award, your advisor, etc.)

## From the Council of Graduate Students:

### Ray Travel Award for Service and Scholarship (up to \$1000 per academic year)

### Apply for the Edward J. Ray Travel Award

#### Purpose

The Edward J. Ray Travel Award for Scholarship and Service (i.e. Ray Travel Award or RTA) encourages and enables graduate students across the university to participate in professional conferences, both in their respective fields and in the broader academic community, by reimbursing or partially reimbursing the expenses incurred by graduate students during travel to conferences and meetings to present original research.

Unlike other programs that grant travel funds, the Ray Travel Award gives substantial weight to the applicant's **service to their department, the university, and the surrounding community**. Additionally, Ray Travel Award judges also take into account the applicant's professional goals, the nature of the conference being attended, and the applicant's ability to convey the focus of their research to a general audience.

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## Application Deadlines for 2024-2025 Academic Year

Funding Period	Application Opens	Deadline	Travel Dates
1	March 15, 2024	May 1, 2024	July 1, 2024 - September 30, 2024
2	June 15, 2024	August 1, 2024	October 1, 2024 - December 31, 2024
3	September 15, 2024	November 1, 2024	January 1, 2025 - March 31, 2025
4	December 15, 2024	February 1, 2025	April 1, 2025 - June 30, 2025

**Submit your news items to [scopel.6@osu.edu](mailto:scopel.6@osu.edu) by 5pm, Thursday.**

Follow us on all social media platforms: [Facebook](#), [Instagram](#), and [Twitter](#)

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**Department of Physics**

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<https://physics.osu.edu/> | [physics@osu.edu](mailto:physics@osu.edu)

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